

MS STREAM

COURSE CONTENT OVERVIEW

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 90 MINS

DELIVERY METHOD: FACE TO FACE OR VIRTUAL

WHO IS THIS FOR?

This course is designed for content creators, educators, and professionals who want to leverage Microsoft Stream for video creation, sharing, and collaboration.

PRE-REQUISITES

Participants should have a basic understanding of Microsoft 365 applications and be familiar with video creation concepts.

COURSE OBJECTIVES

By the end of this one-day course, participants will have acquired comprehensive skills in using Microsoft Stream for effective video creation, sharing, and collaboration.

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COURSE CONTENT

Introduction to Microsoft Stream

Overview of Microsoft Stream as a video-sharing platform.

Understanding the role of Stream in communication and collaboration.

Navigating the Stream Interface

Exploring the Stream portal and video management interface

Understanding the layout, channels, and features.

Uploading and Managing Videos

Uploading videos to Microsoft Stream

Managing video content, titles, and descriptions.

Video Permissions and Security

Configuring video permissions and access settings

Ensuring data security and compliance.

Creating Channels and Playlists

Setting up channels for organized video content

Creating playlists for seamless content navigation.

Video Editing and Enhancements



COURSE CONTENT

Basic video editing features within Microsoft Stream

Enhancing videos with captions, annotations, and thumbnails.

Live Events and Streaming

Embedding Stream videos in SharePoint and Teams

Utilising Stream in PowerPoint presentations.

Analytics and Insights

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